

## Ways you can help our Fun Lunch Program!

PAC is committed to being green with Fun Lunch. We ask all participants to use Queen Mary's zero waste bins to recycle containers and compost food.

PAC consists solely of parent volunteers. We need 2-4 volunteers to distribute food on Fun Lunch days. If you are available from 11:30 am to 12:30 pm, why not help out? If you have little ones in tow, they're more than welcome to come along.

Help reduce our administrative costs by ordering and paying for as many lunches as possible at one time. Credit card payments are handy, but it does cost PAC money to use this service. Keeping track of multiple cash or cheque payments is also a lot of work for a school of 400!



Still have questions?

Contact us at [queenmarypac@gmail.com](mailto:queenmarypac@gmail.com)

Or visit us at [www.queenmarypac.ca/fun-lunch.html](http://www.queenmarypac.ca/fun-lunch.html)



# IT'S TIME FOR FUN LUNCH!

## Fun Lunch is back for 2018-2019!

***Offered on the 2nd and 4th  
Wednesdays of the month.***

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### FUN LUNCH DATES

September 26	February 13 & 27
October 10 & 24	March 13
November 14 & 28	April 10 & 24
December 12	May 8 & 22
January 9 & 23	June 12 & 26

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*The ordering system is open all year. You can order as few or as many lunches at any time - even the entire year! Just remember that the order deadline is **midnight on the Wednesday prior to each Fun Lunch day.***

PLEASE KEEP THIS BROCHURE FOR REFERENCE

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## **FAQ: Fun Lunch Program**

### **Q: What is Fun Lunch?**

A: Fun Lunch is a program that brings special food days to Queen Mary. It is run by PAC and proceeds go to sponsored activities for students and their families.

### **Q: When is Fun Lunch?**

A: Fun Lunch is currently offered on the second and fourth Wednesday of the month, with exceptions in December and March.

### **Q: What is included in a Fun Lunch?**

A: We now offer Sushi Katsu for \$3-\$6 (depending on the order) on the second Wednesday of the month. Flying Wedge Pizza and MaxFruit popsicles are still offered for \$6 on the fourth Wednesday.

### **Q: Can my child participate?**

A: Fun Lunch is open to everyone, including staff!

### **Q: Do I have to order lunches for all days?**

A: If you participate, you can order for any number of days you wish. Try it once, or twice - there is no commitment! To reduce the workload on volunteers, we do encourage ordering as much in advance as possible.

### **Q: Do you have choices for children with allergies?**

A: If your student has food allergies, contact us by email at [queenmarypac@gmail.com](mailto:queenmarypac@gmail.com) prior to placing your order. All items are nut free.

### **Q: What if my child is ill or we will be away?**

A: As you can imagine, this is a huge program to run. Making changes after the order deadline increases the risk of error and for that reason there are no refunds or 'make-up lunches.' Please let the office know you are picking up your child's lunch (same day), or kindly consider it a donation.

### **Q: What if there is a class field trip?**

A: If a field trip is scheduled after the ordering deadline, when possible your student's lunch will be canceled and your account credited; this credit is automatically applied to future orders. Please note that we do not issue refunds.

## **FAQ: Fun Lunch Ordering**

### **Q: How do I order Fun Lunch?**

A: PAC manages Fun Lunch with MunchaLunch, a secure online lunch ordering system. If you cannot use MunchaLunch, contact us at [queenmarypac@gmail.com](mailto:queenmarypac@gmail.com) and we will provide an order form.

### **Q: How do I get started on MunchaLunch?**

A: Please follow these simple steps:

**Create an Account:** Go to [www.tinyurl.com/QueenMaryLunchReg](http://www.tinyurl.com/QueenMaryLunchReg), or return to an existing account by logging in at [www.munchalunch.com](http://www.munchalunch.com).

**Order Lunch:** You must first add a student or update your account before placing an order; multiple students can be on the same account. To order for less than all lunch days, click 'Next' to proceed. At the end, you are also allowed to remove days; the final screen will confirm days for which you did and did not order.

**Payment:** Online payment is processed with PayPal, but it does not require using a PayPal account. At the PayPal screen, you can enter your credit card information without a PayPal account. Cheques (payable to *Queen Mary Community School PAC*) or cash payment must be in the PAC Drop Box located in the office by Monday prior to Fun Lunch day. Your order cannot be accepted without payment!

**Volunteer:** if you can help on Fun Lunch days (11:30 am - 12:30 pm), select dates you are available in Munchalunch. We will contact you to confirm scheduling.

### **Q: Once I create an account and log on, am I committed to ordering?**

A: No, you can create an account and browse dates/menu options without ordering. After successfully placing an order, you will receive email confirmation. You will also receive an email reminder about 24 hours before Fun Lunch day.

### **Q: I already have an account, how do I...?**

A: After logging in to your account, you can view your orders, reprint receipts, or pay an outstanding balance. If you have other concerns, please contact us at [queenmarypac@gmail.com](mailto:queenmarypac@gmail.com).

### **Q: Can I make changes to an order?**

A: Yes! As long as the ordering is open, changes can be made. Simply cancel the old order and enter a new one in its place. If a new order is not made, your account will show a credit. Ordering closes at midnight on the Wednesday prior to Fun Lunch day.

### **Q: Can I choose to participate at a later time?**

A: Of course! You may create a MunchaLunch account at any time.