



DATE: September 2016

POLICY: Bill Reid Principal's Discretionary Fund

This policy establishes the Bill Reid Principal's Discretionary Fund (Fund) at Queen Mary Community School, as funded by the Queen Mary Parent Advisory Council (PAC). These monies will be deposited to the Queen Mary PAC account at the North Vancouver School District and accessed at the discretion of the current principal.

The purpose of the Fund is to support Queen Mary students who may otherwise not have the opportunity to participate in extracurricular activities. These are general guidelines for administration of the Fund:

- 50% of fees for the Band & Strings Program.
- 100% of field trip fees under \$10, otherwise 50% of fees.
- 100% of fees for after school programs at Queen Mary, as administered by the Community Development Project.
- \$25 subsidy for other after school programs (private clubs, North Vancouver Recreation & Culture, ect) not held at Queen Mary.
- 100% of fees for Outdoor School.

Grants are limited to 1 per student per school year. Multiple requests from families with a greater need can be considered, with PAC, on a case-by-case basis.

A report will be made to the PAC Chair and Treasurer by the end of the school year of how the funds were spent. To ensure confidentiality, no identifying information should be included in the report. Any leftover funds will be carried over to the next year and remain in the Queen Mary PAC account at NVSD.

Approval of the amount to be provided to the Fund for the next school year will be made at the April meeting, and be deposited by the end of the current school year.